
Guests: Michael Chajes, Debbie Hess Norris, Mary Martin

Excused: F. Szabo, P. Braham


1. Report on Arts & Sciences Dean Search (Dean Michael Chajes) – explained that five candidates will be coming to campus for interviews. The website will have comment forms and agendas, along with bios and resumes of candidates.
Website: www.udel.edu/udaily/2010/feb/asdean021210.html

2. Consent Agenda
   a. Approval of the agenda for 2/15/10 meeting - Approved
   b. Approval of the minutes from 12/14/09 meeting - Approved

3. President's Remarks (John Pelesko). John Sawyer, Vice Provost for Graduate and Professional Education will be the guest speaker at the March meeting. The chairs of committees have been asked to speak at upcoming meetings as well.

4. Special Presentation - Vice Provost Debbie Hess Norris
   Debbie Norris and Mary Martin presented information about the grad program. In working towards strategic goals, collaboration, communication, distinction, respect, and recognition have become “key” goals. Prof. Norris invited everyone to go to the grad office website to see the full description of the path to prominence and the role the Graduate Studies Office will play in it.
   http://www.udel.edu/gradoffice/about/index.html
She described the new programs they’re offering to graduate students, like Writing Center Dissertation Boot Camp, which was highly successful this year. They are working with the Research Office to provide instruction on responsible conduct in research, as well introductory grant proposal development workshops. Their new website offers lots of information on how to find funding, secure grants, etc. for grad students. She encouraged departments to contact her office if they have an outstanding candidate and don’t have the funding to bring them in. Graduate Studies doesn’t have a large reserve of money, but they do have some funds to help bring exceptional students to UD.

They have created the Globalization and Enrichment of the Grad Experience which awarded about 27 graduate student grants to support global and national work. Graduate Studies also provides matching funds of up to $500 to assist in students in the travel to present their work.

Sharon Neal asked if they were looking at how to promote post doc students. Norris said there is a task force working on the needs of post docs. She encouraged Neal to send links she thought would be helpful to promote the needs and she’ll pass that along.

Pelesko asked how we will increase the funding of students. Norris said by raising endowments and applying the money they have strategically. They are working with the colleges to identify ways to increase stipends for students to be more competitive.

Mary Martin explained that all departments need to have assessment in the grad policy documents and to be able to identify what the learning outcomes are, how they are measured, and what the success rate is. All the new programs that have gone through the senate office have included assessments sources. The new online catalogs will be useful to students and faculty and will include requirements both written and not standard.

5. Business Arising from Standing Committees

a. Educational Affairs: Report on recertification of courses for Breadth Requirements (Tony Seraphin – working on recertifying all the submitted courses).

b. Promotion & Tenure: Report on issues under consideration for Spring 2010 – CNTT promotion. Prof. Lynnette Overby reported that the committee reviewed 32 dossiers this past fall and their work for the spring includes looking at all department guidelines to see how they handle Continuing Non-Tenured Track faculty. They will discuss adding a CNTT person to the committee next year.

c. Advisement & Retention: Report on advisement issues (Eric Rise)
   At last month’s meeting there was discussion about the statements from the Provost about advisement and it’s impact on faculty. Watson and the senate asked them to look into it. They met with the Provost and have several issues and recommendations that they’ve come up with. One is dissatisfaction with UDSIS in its advisement role. The committee will suggest that the responsibilities and roles of the student and those of the advisors be clarified. Rise asked that any suggestions or questions be emailed to him. Pelesko commented that the December meeting was fruitful for comments about advising and encouraged them to send those comments on to Eric Rise.

6. New Business
7. Announcements

Senate steering committee is meeting 2 weeks before the senate meeting to allow ample time to review the agenda.

Meeting adjourned at 4:45 p.m.

Respectfully submitted by M. Cleveland (substituting for Secretary P. Braham)