Use of the Study Space

Remember, the use of the study space and the resources within it is a privilege.

Guidelines for the Use of the Study Space:

- The Study Space is open 9:00 a.m. to 4:00 p.m. Monday through Friday.
- Use of the study space is limited to activities consistent with the educational purposes of the University.
- **Use the swipe-in system at the front desk every time you enter the space.** No need to swipe-out when leaving.
- Use of the computers are limited to academic purposes.
- Be conscientious of your time on the computers when other students are waiting to use a computer.
- Be conscientious of your nosiness in the space. *Remember, this is a study space.*
- The study rooms are communal spaces. Private study spaces are not available.
- Return all furniture to its original location before you leave the space. Push-in chairs and adjust computer tray tables before leaving. *Turn off lights and leave doors to study rooms open upon leaving.*
- Throw away of all your trash and recycle paper, plastic and cardboard.
- Cover your food when using the microwave and clean up any crumbs or spills. *Any food left overnight in the refrigerator will be discarded.*
- Do not write on desks or walls. Do not use chairs as footrests.
- Please leave the space clean and in the condition in which you found it.